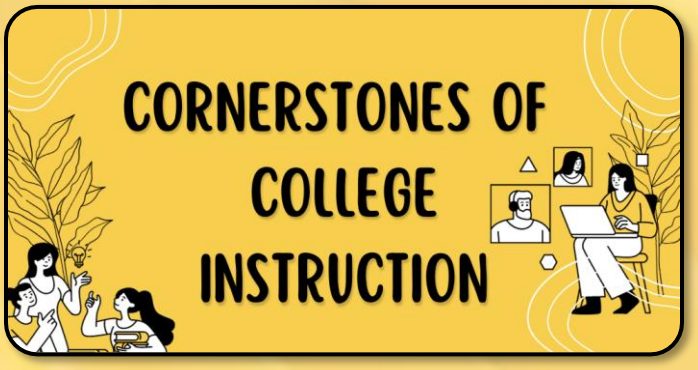
2023-2024 CPTC FACULTY PROFESSIONAL DEVELOPMENT



COURSE INFO

15 Professional Development Units
Faculty Lead: Derek Faust
Telephone: (253) 589-5506
Location: Building 16 Room 104
Email Address: derek.faust@cptc.edu

COURSE DESCRIPTION

Welcome Travelers! Embark on a journey to master the Cornerstones of College Instruction. This course offers a deep dive into college instruction, Canvas functionalities, and ensuring accessibility for all students. Structured into 15 levels, each focusing on a unique aspect of college instruction, it promises a rich learning experience.

COURSE LEARNING OUTCOMES

1	Analyze and interpret the foundational principles of college instruction, demonstrating an understanding of the various components that facilitate effective teaching in a higher education setting.
2	Apply technology and Canvas functionalities adeptly to create, manage, and enhance course content, showcasing the ability to leverage digital tools for effective course management.
3	Design and develop Canvas courses that are both engaging and accessible, utilizing the features of the learning management system to foster an inclusive learning environment.
4	Evaluate and select appropriate tools and resources to ensure accessibility for all students, demonstrating a commitment to inclusive education and the ability to make informed decisions based on diverse needs.



MORE INFO

WELCOME TO THE SEEKERS OF SKYLORE

GRADING SCALE

6 points: Earned by fully completing the activity in a module.
15 Coins: Each awarded for every 6 points earned, each representing 1 hour of PDU.
1 Badge: Granted when all 15 coins are collected, signifying the attainment of 15 hours of professional development credit.

SCHEDULE AND ASSIGNMENTS



Level 1: Introduction to Clover Park
[Assignment, 6 pts] New Faculty Checklist Review
Level 2: Information Technology
[Assignment, 6 pts] Professional Development Plan
Level 3: College Organization and Resources
[Assignment, 6 pts] CPTC Culture Reflection
Level 4: Faculty Evaluation and Student Support
[Assignment, 6 pts] Student Support Guide Creation
[Quiz, 6 pts] Assess Your Knowledge
Level 5: Curriculum and Instruction
[Assignment, 6 pts] First Day Lesson Plan
Level 6: Classroom Management and Reporting
[Discussion, 6 pts] Classroom Management Scenarios
Level 7: Accommodations and Data Dashboards
[Quiz, 6 pts] Assess Your Knowledge
Level 8: Course Creation and Management in Canvas
[Assignment, 6 pts] Access Your Course
Level 9: Course and Page Design in Canvas
[Assignment, 6 pts] Reorder & Hide Course Navigation
[Assignment, 6 pts] Embed a Video
Level 10: Canvas Course Building
[Assignment, 6 pts] Create a Module & Add Content
[Assignment, 6 pts] Upload & Organize your Files
Level 11: Assignments in Canvas
[Assignment, 6 pts] Create a Quiz Shell
[Assignment, 6 pts] Add Quiz Questions & Feedback
Level 12: Grading in Canvas
[Assignment, 6 pts] Building Outcomes & Rubrics
[Assignment, 6 pts] Find the Gradebook
Level 13: Syllabus in Canvas
[Discussion, 6 pts] Share your Syllabus Design
Level 14: Final Project Submission
[Assignment, 6 pts] Final Project Submission
Level 15: Tools & Resources for Accessibility
[Assignment, 6 pts] Accessibility Self-Audit



CORNERSTONES OF COLLEGE INSTRUCTION
CPTC
Cornerstones of College Instruction
TEACHING & LEARNING CENTER

2023-2024 CPTC FACULTY PROFESSIONAL DEVELOPMENT

ACTIVE LEARNING

COURSE INFO

15 Professional Development Units
Faculty Lead: Hannah Precour
Telephone: (253) 589-5967
Location: Building 14 Room 107
Email: hannah.precour@cptc.edu

COURSE DESCRIPTION

Welcome Travelers! In the Active Learning course, you will embark on a journey where learning is not just about the content but also about the process. This course prepares students better for both school and the workplace. The course spans 15 weeks and is structured into various levels, each focusing on a different aspect of active learning.

COURSE LEARNING OUTCOMES

1	Analyze and articulate the underlying principles of active learning, demonstrating the ability to critically evaluate and apply these principles in various educational contexts to foster student engagement.
2	Evaluate and communicate the advantages of active learning to both students and faculty, showcasing the ability to build persuasive arguments.
3	Apply the learning theories that underpin active learning to design curriculum that is both engaging and fosters deep learning, demonstrating the ability to integrate active learning strategies into course design.
4	Create and implement active learning assignments for both face-to-face and online environments, showcasing the ability to design assignments that leverage active learning strategies.



MORE INFO

THE SCHOLARS OF THE VERDANT ARCHIVE

GRADING SCALE

6 points: Earned by fully completing the activity in a module.
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SCHEDULE AND ASSIGNMENTS

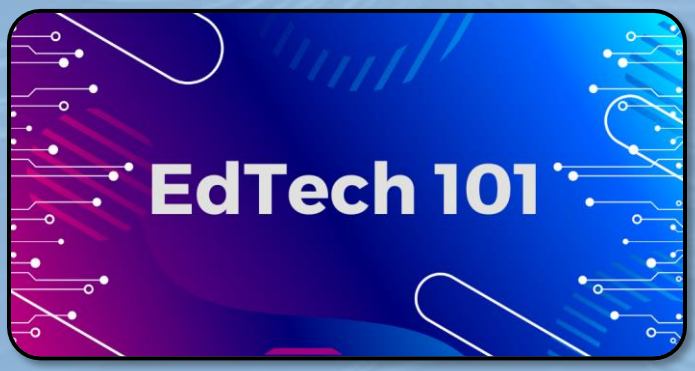
The course spans 15 weeks, with each week representing a level in the active learning journey. Each level is designed to take approximately one hour to complete and may feature information, discussions, assignments, or a combination of these elements.

Level 1: Active Learning
[Discussion, 6 pts] Active Learning Discussion
Level 2: Active Learning in the Classroom
[Discussion, 6 pts] Active Learning in the Classroom Discussion
Level 3: Active Learning in the Classroom
[Assignment, 6 pts] Active Learning in the Classroom Assignment 1
Level 4: Active Learning in the Classroom
[Assignment, 6 pts] Active Learning in the Classroom Assignment 2
Level 5: Active Learning in Group Projects
[Discussion, 6 pts] Active Learning in Group Projects Discussion
Level 6: Active Learning in Group Projects
[Assignment, 6 pts] Active Learning in Group Projects Assignment 1
Level 7: Active Learning in Group Projects
[Assignment, 6 pts] Active Learning in Group Projects Assignment 2
Level 8: Active Learning Online
[Discussion, 6 pts] Active Learning Online Discussion
Level 9: Active Learning Online
[Assignment, 6 pts] Active Learning Online Assignment 1
Level 10: Active Learning Online
[Assignment, 6 pts] Active Learning Online Assignment 2
Level 11: Active Learning in Zoom
[Discussion, 6 pts] Active Learning in Zoom Discussion
Level 12: Active Learning in Zoom
[Assignment, 6 pts] Active Learning in Zoom Assignment 1
Level 13: Active Learning in Zoom
[Assignment, 6 pts] Active Learning in Zoom Assignment 2
Level 14: Active Learning Portfolio
[Assignment, 6 pts] Active Learning Portfolio Assignment
Level 15: Active Learning Portfolio Showcase
[Discussion, 6 pts] Active Learning Portfolio Showcase





2023-2024 CPTC FACULTY PROFESSIONAL DEVELOPMENT



COURSE INFO

15 Professional Development Units
Faculty Lead: Diane Follett
Telephone: (253) 589-5549
Location: Building 10 Room 214
Email Address: diane.follett@cptc.edu

COURSE DESCRIPTION

Welcome Travelers! Welcome to EdTech 101, a course designed to enhance your skills as an online educator. Over 15 weeks, you will delve into essential computer skills, Microsoft Office 365, and Panopto, equipping you with the knowledge and skills to integrate technology effectively into your teaching practice.

COURSE LEARNING OUTCOMES

1	Identify and understand the primary components and functionalities of computer systems, demonstrating foundational knowledge in computer technology.
2	Apply the features and tools of Microsoft Office 365 to create, edit, and collaborate on documents, presentations, and spreadsheets.
3	Utilize Panopto within the Canvas environment to create, manage, and enhance video and audio content, showcasing proficiency in multimedia content creation and management.
4	Demonstrate proficiency in keyboarding, file management, and web search techniques, showcasing enhanced efficiency and safety in electronic communication.



MORE INFO

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GRADING SCALE

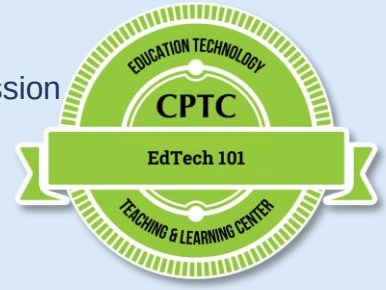
6 points: Earned by fully completing the activity in a module.
15 Coins: Each awarded for every 6 points earned, each representing 1 hour of PDU.
1 Badge: Granted when all 15 coins are collected, signifying the attainment of 15 hours of professional development credit.

SCHEDULE AND ASSIGNMENTS

The course spans 15 weeks, with each week representing a level in the active learning journey. Each level is designed to take approximately one hour to complete and may feature information, discussions, assignments, or a combination of these elements.

Level 1: Computer Foundations - Basic Computer Knowledge
[Assignment, 6 pts] Computer Foundations - Basic Computer Knowledge Activity
Level 2: Computer Foundations - Keyboarding
[Assignment, 6 pts] Computer Foundations - Keyboarding Activity
Level 3: Computer Foundations - File Management
[Assignment, 6 pts] Computer Foundations - File Management Activity
Level 4: Computer Foundations - Using Web Search Engines
[Assignment, 6 pts] Computer Foundations - Using Web Search Engines Activity
Level 5: Computer Foundations - Electronic Communication
[Discussion, 6 pts] Computer Foundations - Electronic Communication Discussion
Level 6: Office 365 - Word Basics
[Assignment, 6 pts] Office 365 - Word Basics Activity
Level 7: Office 365 - Word Advanced
[Assignment, 6 pts] Office 365 - Word Advanced Activity
Level 8: Office 365 - PowerPoint Basics
[Assignment, 6 pts] Office 365 - PowerPoint Basics Activity
Level 9: Office 365 - PowerPoint Advanced
[Assignment, 6 pts] Office 365 - PowerPoint Advanced Activity
Level 10: Office 365 - Excel Essentials
[Assignment, 6 pts] Office 365 - Excel Essentials Activity
Level 11: Panopto - Using Panopto in Canvas
[Discussion, 6 pts] Panopto - Using Panopto in Canvas Discussion
Level 12: Panopto - Creating Content
[Assignment, 6 pts] Panopto - Creating Content Activity
Level 13: Panopto - Editing Content
[Assignment, 6 pts] Panopto - Editing Content Activity
Level 14: Panopto - Student-Centered Interactions
[Assignment, 6 pts] Panopto - Student-Centered Interactions Activity
Level 15: Panopto - Sharing, Collaboration, and Advanced Features
[Discussion, 6 pts] Panopto - Sharing, Collaboration, and Advanced Features Discussion





2023-2024 CPTC FACULTY PROFESSIONAL DEVELOPMENT



COURSE INFO

15 Professional Development Units
Faculty Lead: Dion Alexander
Telephone: (253) 589-5722
Location: Building 15 Room 113K
Email: dion.alexander@cptc.edu

COURSE DESCRIPTION

Welcome Travelers and OER Enthusiasts! Embark on a journey to master the use and creation of open educational resources (OER) through this gamified course. Structured into 15 levels, each focusing on a unique aspect of OER, it promises a rich learning experience that will equip you with the skills to find, teach with, and create OER.

COURSE LEARNING OUTCOMES

1	Identify and explain the core concepts and benefits of open educational resources, demonstrating a foundational understanding of OER.
2	Analyze and evaluate OER using various criteria to ensure quality and relevance in educational settings.
3	Apply the principles of open pedagogy to design inclusive and diverse learning experiences.
4	Create an OER project, showcasing the ability to effectively use open licenses and adhere to accessibility and usability standards



MORE INFO

THE GUARDIANS OF THE EMBER TOME

GRADING SCALE

6 points: Earned by fully completing the activity in a module.
15 Coins: Each awarded for every 6 points earned, each representing 1 hour of PDU.
1 Badge: Granted when all 15 coins are collected, signifying the attainment of 15 hours of professional development credit.

SCHEDULE AND ASSIGNMENTS

The course spans 15 weeks, with each week representing a level in the active learning journey. Each level is designed to take approximately one hour to complete and may feature information, discussions, assignments, or a combination of these elements.

Level 1: Introduction to Open Educational Resources
[Discussion] L1: Introduction to Open Educational Resources
Level 2: Considerations for Using or Creating OER
[Discussion] L2: Considerations for Using or Creating OER
Level 3: Copyright and Open Licensing
[Discussion] L3: Copyright and Open Licensing
Level 4: Creative Commons Licenses
[Discussion] L4: Creative Commons Licenses
Level 5: Evaluating OER
[Discussion] L5: Evaluating OER
Level 6: Finding Open Content
[Discussion] L6: Finding Open Content
Level 7: Repositories and Search Tools
[Discussion] L7: Repositories and Search Tools
Level 8: Ancillary Content
[Discussion] L8: Ancillary Content
Level 9: OER in Print
[Discussion] L9: OER in Print
Level 10: Open Pedagogy
[Discussion] L10: Open Pedagogy
Level 11: Considerations for Using Open Pedagogy
[Discussion] L11: Considerations for Using Open Pedagogy
Level 12: Diversity and Inclusion
[Discussion] L12: Diversity and Inclusion
Level 13: Assessing Course Outcomes
[Discussion] L13: Assessing Course Outcomes
Level 14: Planning Your OER Project
[Discussion] L14: Planning Your OER Project
Level 15: Accessibility and Usability
[Discussion] L15: Accessibility and Usability





